

The Kerry J. Allen Scholarship **“By-Laws / Guidelines”**

Mission

Established in 1998, our primary purpose is to raise funds and administer scholarships for the young Christian men and women within the Church of Christ (Holiness) USA denomination. We support academic excellence and spiritual growth for the survival of our Sunday Schools and HYM's in the 21st Century.

Vision

With the rising cost of higher education, we endeavor to provide partial scholarships with the intent to provide full scholarships for quality education of the Christian young men and women of the COCHUSA Congress.

Motto

Building today's Christian youth for tomorrow's future.

By-Laws and Operating Procedures

1. The Kerry J. Allen Scholarship Board shall be subject to the laws and obligations of itself...
2. All monies collected by this board will be used primarily to provide scholarships to members of the COCHUSA Sunday School and Holiness Youth Ministries. Funds can also be used for Board member travel or other Board related expenses.
3. All board members are expected to actively participate in all board functions. Each board member should meet the board's agreed upon contribution amount every year by May-31* or a board member may be subject to removable.
4. Scholarship Board Officers will be as follows; **Chairman, Vice-Chairman, Secretary, Treasurer, Correspondence Secretary and Scholarship Recipient Counselor** and any other officers or committees this Board deems necessary.
5. A Board member does not have to be a member of the COCHUSA. A board member who is not a member of COCHUSA shall not serve as an elected officer. A potential new board member must be nominated to the board by an existing board member in good standing with their yearly dues up to date. A 2/3rd's majority vote of the board is required for a potential member to be added to the board. A Board member can be a member of the board until they resign or they are removed by the board.
6. The election of Board Officers will be held every four (4) years. The elections will be held the same year as the COCHUSA National Convention.

7. All monies will be dispersed in the form of a check and will be signed by two of these four board members: Chairman, Vice-Chairman, Treasurer or Assistant Treasurer. All dispersed monies will have a receipt or proper paperwork explaining the expense and will be turned-in to the Treasurer or Chairman for payment.

STUDENT APPLICANT GUIDELINES

8. Student applicant must fill out a fillable-electronic application. The application is located on the KJA Scholarship web-site at; www.kjascholarship.com
The application is to be filled out in its entirety by the applicant to be considered for a possible scholarship and e-mailed to the applicant's Diocese President by May 15th of the convention year they are applying for.
9. In order to apply for this Scholarship, Applicant must meet all of the following requirements and other points the Scholarship Application and Board calls for:
 - a. Must be an active member of the Church of Christ (Holiness) U.S.A.;
 - b. Must be an active member of their Local Sunday School and/or H.Y.M.;
 - c. Must have a cumulative grade point average of 2.5 from high school or college, write a 350 word Essay, present Transcript and be Interviewed;
 - d. Must be a graduating high school senior or a full-time college student; and
 - e. Must agree to become a scholarship financial benefactor upon completion of college career by giving annually to this award and becoming an Alumni contributor, and assist in fund raising endeavors.
10. As long as all criteria are met annually by the receiving student, Scholarship Awards will be distributed (when funds are available), for a **maximum of four consecutive years. There can be no breaks during the four-year term of the Award.** Recipients must ensure to meet all guidelines and deadlines on an annual basis to prevent termination of the scholarship award. Once an Award has been terminated, it will not be reinstated.

CRITERIA FOR BOARD MEMBERS AND CONTRIBUTORS

SCHOLARSHIP BOARD MEMBER

Scholarship Board Members will make final decisions, interview applicants and approve applications. A Board Member shall attend regular meetings (attend at least two of three designated meetings per year), meet monetary expectations by 31st May of each year and push and assist in fund raisers by their Diocese such as a walk-a-thons, etc.

SCHOLARSHIP HONORARY BOARD MEMBER

Honorary Board Members will have no limit as to the amount given over \$500.00 and the length of time served as long as support remains at \$500.00 or more per year. An Honorary Board member has no scholarship board responsibilities but may be a part of the scholarship presentations and help in fund raisers.

SCHOLARSHIP CONTRIBUTOR'S

The following categories will be used to determine those to be added to a Contributor's List as supporters:

Gold	\$250.00 - \$499.00
Silver	\$100.00 - \$249.00
Bronze	Below \$99.00 & Below

SCHOLARSHIP ALUMNI

Alumni Contributors will be any past Scholarship Recipient of any amount of funds. Alumni members must assist in fund raising and promotions; must give back as the Lord has blessed; and attend Alumni functions.